

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
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St Dennis
St Austell
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25th November 2025

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held on **Tuesday 2nd December 2025 to be held at 7 pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

AGENDA

1. Welcome by the Chair.

2. Apologies

To receive and approve apologies.

3. Declarations of Interest.

a) To receive disclosures of Pecuniary Interests.

b) To receive disclosure of Non-Registerable Pecuniary Interests.

c) To disclose the receipt of hospitality or gifts over the value of £25 and

d) To receive written requests for dispensations on items to be discussed at the meeting

N.B: *If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

4. Public Participation (to include Cornwall Councillors Report)

Standing Order '3f' - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chair of the meeting.

a) Public Participation

b) Cornwall Councillors Report

5. To adopt the minutes of the Ordinary Meeting of the Parish Council on the 4th November 2025.

6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:

Staffing Committee Meeting – GDPR Review undertaken recommendations for a new lock with 5 keys for the office cupboard and payment schedule documentation to be sent via email to signatories approved; update on HR software received; annual salary review undertaken and the budget for 2026-2027 for staff costs agreed; purchase of a Makita impactor agreed; staff training costs approved; new allowance set for personal phone use; staff appraisals and objectives approved.

General Purpose Meeting – A verbal update to be provided.

7. Matters Arising from the last meeting – Information Only.

8. To agree the delegated decisions made over the past month.

9. Financial.

a) To approve this month's payment to creditors and income as tabled.

b) Approve the bank balances as of 31st October 2025 (emailed).

10. Clerks Report.

11. To agree the cost of shredding bags for confidential waste.

12. To agree the cost of Parish Council promotional items.

13. To discuss and agree a scheme to be put forward under the Community Highways Improvement Programme.

14. To agree the budget for 2026 – 2027.

15. To agree the precept demand for 2026 – 2027.

16. To note the increase in electricity Charges from the 1st December 2025.

17. To agree the cost of a replacement monitor for the office.

18. To agree the new IT Policy.

19. To receive an update on the welcome signage and to agree any actions required.

20. To receive an update on the land at Dunstan Close and to approve any associated costs.

21. To approve the cost of training for Cllrs & Staff.

22. Reports from Outside Bodies.

23. Consultations/Surveys received up to time of meeting.

- a) *General Consultations.*
- b) *Planning applications received up to the time of the meeting.*

24. Highways and Footpath Matters.

- a) *Footpaths.*
- b) *Highway Issues.*

25. Grant Requests.

To consider grants received up to the time of meeting.

26. Correspondence Received.

To consider correspondence received up to the time of the meeting.

27. Items for next agenda.

Standing Order 3e

(PUBLIC BODIES (ADMISSION TO MEETING) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC) To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are to be excluded from the Meeting.

28. Confidential Items.

Any other urgent and relevant confidential item, for information, that the Chair considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

WORKING FOR THE PARISH OF ST DENNIS